

Notes of Neighbourhood Planning Meeting 20th July 2016, 07.30hrs Neal Croft

1. Welcome & Apologies.

Present - Gareth Hyde, Cllr. J Spencer, Fran Jackson, Chris Jones. Clive Abbott

2. Apologies

Phil Jackson, Barrie Payne, Debbie Barnish, Cllr. J Cannon.

For the record it was noted that Cllr Phil Taylor had resigned from the Neighbourhood Plan Steering Group following his retirement and move to Wales. He was thanked for all his help on the project to date.

3. Notes of last meeting & any matters arising that were not covered on the Agenda.

The Notes of the meeting held on the 22nd June 2016 were proposed as a true record by Chris Jones and seconded by Cllr. Julia Spencer.

Outstanding Matters – All outstanding Matters were in hand

4. Finance & Grant Applications

All invoices for expenditure due in respect of The Open Day had been forwarded to the Parish Clerk for payment.

5 Feedback on Policies.

Mark Williams (architect) had critiqued the Housing Policies. His comments had been addressed in the revised housing Policy document.

It was agreed that a formal representation should be made to LDC requesting details of Lichfield Characterisation Survey for Whittington referred to in LDC Plan and a copy of the Conservation Area Appraisal.

6. Application Grant Funding for writing plan.

An application had been submitted to Locality for further funding. A response was awaited.

7. Consultants Review of Plan.

Comments received from the consultant had been circulated to all NPG members. It was agreed that no action was required at this time on the questions raised. These would be addressed following the feedback day.

8. Steering Goup Membership

It was agreed that despite the resignation of one NPG member no action would be taken at the present time to recruit additional members

9. AOB

Cllr Julia Spencer asked for confirmation of the numbers which would quorate a meeting. It was confirmed that 3 members constituted a quorum

It was agreed that Cllr Julia Spencer would email all members requesting they confirm their attendance or otherwise at the training meeting to be held on Wednesday 27th July. Members would be asked to be present at 9.15am

8. Date of Next Meeting

7.30pm 24th August 2016- Venue – Parish Pavilion