

## **Notes of Neighbourhood Planning Meeting 16<sup>th</sup> March 2016, 20.00, Crossroads Huddlesford Lane**

### **1. Welcome & Apologies.**

Present

Gareth Hyde, Cllr. Julia Spencer, Chris Jones. Clive Abbott, Debbie Barnish, Barrie Payne, Phil Jackson, Francesca Jackson

Apologies

Lisa Mason, Thia Knowles, Cllr. Phil Taylor, Cllr. John Cannon.

### **2. Notes of last meeting & any matters arising that were not covered on the Agenda.**

The Notes were proposed as a true record by Barrie Payne and seconded by Fran Jackson.

There were no other matters arising that were not addressed within the meeting's agenda.

### **3. Finance & Grant Applications**

A carry forward balance of £3063.33 was reported that took into account the cost of the Characterisation Survey. This reflected the state of the accounts at the end of the financial year.

It was noted that a payment of £20 was outstanding being the costs due for room hire at Spencer Hall.

At the present time there was no indication of any further funding stream.

### **4. Housing Needs Assessment**

The housing needs analysis report had been received and circulated to all NPG members. It was agreed that it was a useful report. It would now be considered by the Housing group, meeting date to be arranged.

It was agreed that the report would be posted on the web Site

A copy of the report should be sent to all Councillors (both local and district)

### **5. Whittington Golf Club**

It was reported that a planning application had been submitted for changes to siting and design of the golf clubhouse, entrance to the course and the greens.

The traffic group had met and considered the effect these changes would have on traffic in Common Lane both during construction and on completion, should the plans be approved.

It was agreed that a letter should be sent to the Parish Council asking them to seek further information and to look at options to mitigate traffic disruption.

## **6. Update from Working Groups**

Short updates were provided by each Group about their progress to date. It was agreed that Group members could lend their support to other Groups if their resources allowed

Facilities Group – Policies completed following revisions

Housing – Policies completed, small number of revisions required

Traffic – Policies completed revisions required.

Environment – Initial policies completed explanations etc being undertaken

Families – Questionnaires and initial policy format being undertaken

## **7. Publicity**

It was agreed that the small communications group would convene to look at the format for the open day in May 2016

A flyer would be produced for distribution to all households updating the timeline, informing on the outcomes of the Housing Survey and giving details of the Open Day

The Lichfield Mercury would be approached with a view to putting an article in the paper. (this would replace the small update in the Village Voice)

## **8. Any Other Business**

It was noted that architects had been commissioned to look at options for new housing on the Old School site.

It was agreed to write to The Parish Council asking for full consultation with the village

## **8. Date of Next Meeting**

20<sup>th</sup> April 2016 20.00 hours, Crossroads, Huddlesford Lane.