

## **Notes of Neighbourhood Planning Meeting 17th February 2016, 20.00, Thomas Spencer Hall , Whittington**

### **1. Welcome & Apologies.**

#### Present

Gareth Hyde, Cllr. Julia Spencer, Cllr. John Cannon, Clive Abbott, Thia Knowles, Barrie Payne, Francesca Jackson

#### Apologies

Lisa Mason, Cllr Phil Taylor, Debbie Barnish, Chris Jones, Phil Jackson

### **2. Notes of last meeting & any matters arising that were not covered on the Agenda.**

The Notes were proposed as a true record by John Cannon and seconded by Francesca Jackson.

There were no other matters arising that were not addressed within the meeting's agenda.

### **3. Finance & Grant Applications**

Of the carry forward balance of £3200, the only additional expenditure this month was the payment of £160 for printing the letters to accompany the Housing Needs Survey.

### **4. Housing Needs Assessment Update**

The Housing Needs Survey had been distributed to all households. Chris Jones has been informed that there has been a good response to the survey.

### **5. Update on Working Groups**

Short updates were provided by each Group about their progress to date.

- a) **Facilities:-** draft had been sent to Lichfield District Council (LDC) for comments and these had now been received.
- b) **Housing:-** draft has also been sent to LDC for comments. Adjustments may need to be made in the light of the findings from the Housing Needs Survey. Phil Jackson had sent comments expressing his concern that there was some overlap and repetition in the Housing Section and that this might need addressing. John Cannon and Clive Abbott commented that there was some information missing from the paragraph contained in the third bullet point in Policy 5. It was agreed that both these concerns would be addressed. John Cannon reported that the CAGE Study carried out in 2011 would provide additional source material to the Housing Section.
- c) **Traffic:-** the section has been consolidated and is near completion. John Cannon is looking at the Policy on HS2 and will be making appropriate amendments.
- d) **Environment:-** Debbie Barnish had sent her apologies so there was no update on this section. Garry Hyde will follow this up.
- e) **Families:-** Julia Spencer had met with Whittington Primary School's Head Teacher, who had agreed that the children could be consulted on their views of living in the parish. Fran Jackson will be visiting the Wednesday Club to find out the opinions of senior citizens.

### **6. Marketing**

It was agreed that an A4 leaflet would be produced advertising the Neighbourhood Plan public meeting on the 21st May, 10-4, at the Village Hall. This would need to be printed in time to be distributed at the Village Hall Open Day on Sat 16th April. It would then be distributed to residents. Clive Abbott proposed that an article about the event would be sent to Andy Kerr for inclusion in the Lichfield Mercury nearer the time.

#### **7.Any other business**

John Cannon showed the proposed plans for five dwellings on Blacksmith Lane, two semi-detached houses, one detached and the renovation of the existing property into two dwellings. Members of the meeting were positive

#### **8. Date of Next Meeting**

Wednesday 16th March 2016, 2000, Thomas Spencer Hall.