

## **Notes of Neighbourhood Planning Meeting 17 September 19.15, Pavilion, Bit End Field, Whittington**

### **1. Welcome & Apologies**

#### Present

Gareth Hyde, Cllr. Julia Spencer, Cllr. Phil Taylor, Cllr. Thia Knowles, Cllr. John Cannon, Brian Belleini; Chris Jones.

#### Apologies

Debbie Barnish, Clive Abbott, Francesca Jackson, Phil Jackson, Andy Owen.

### **2. Notes of meeting held 20 August & any matters arising that were not covered on the Agenda.**

The Notes were proposed as a true record by John Canon and this was seconded by Thia Knowles and accepted unanimously by those present.

Julia Spencer confirmed that Andy Owen was still progressing the 'evidence base'.

John Canon reconfirmed that the Parish Council (PC) would continue to take approaches from Developers until the NPG and Plan was matured enough for there to be direct dialogue with such. The Group acknowledged the PC's assistance.

### **3. Declaration of Interest Form.**

Proformas had been issued to Group Members which required completion and return to Julia Spencer for onward transmission to LDC.

### **4. Finance.**

There was no report presented as the Treasurer was absent but Gareth Hyde confirmed that the production of the website was being undertaken within the agreed budget for it. Julia Spencer would ask for the accounts to be circulated.

### **5. Feedback from Countryside Fair**

Over 70 visitors to the stand completed the Questionnaire and the initial analysis of the results was discussed and it was agreed that these would provide a sound base for the event on the 18<sup>th</sup> October.

The stand and the material presented received positive feedback from visitors and thanks were expressed at the meeting to those who had made it such a success.

### **6. Engaging Consultants**

A draft expressions of interest/invitation to tender letter had been circulated and the Group agreed that in the time that was available we should go straight to tender for the specific task of formulating, producing, managing and analysing the Community Questionnaire.

Julia Spencer and Phil Taylor agreed to produce a more detailed tender invitation document for approval.

### **7. October event / Publicity**

The event would build on the positive responses and feedback from the Countryside Fair and aim to focus people's minds on the topics highlighted by the questionnaire's analysis.

A further meeting would in due course be confirmed for a day in wc/29 September to prepare for the event on the 18<sup>th</sup> October.

### **8. Small Working Groups/Membership/Leadership**

Nothing to report.

### **9. Any other business**

Nothing to report.

### **10. Date of next meeting**

15 October 2014.