

Notes of Neighbourhood Planning Meeting 20 August 19.15, Pavilion, Bit End Field, Whittington

1. Welcome & Apologies

Present

Clive Abbott, Andy Owen, Cllr. Julia Spencer, Cllr. Phil Taylor, Cllr. Thia Knowles, Fran Jackson, Phil Jackson, Cllr. John Cannon.

Apologies

Brain Belleni, Debbie Barnish, Gareth Hyde, Chris Jones.

2. Notes of meeting held 16 July & any matters arising that were not covered on the Agenda.

John Cannon proposed and Thia Knowles seconded that the Notes be accepted as a true record. All those present agreed.

(4) Neighbourhood Plan Constitution. As David Walton had resigned from the Group there was no longer the necessity to alter the Constitution as only 4 parish Councillors were now members of the Group.

3. Declaration of Interest Form.

Julia Spencer was getting the format of the form checked and would then email to members before the next meeting.

4. Budget Plan.

Phil Jackson had revisited the initial Budget Plan presented at grant application stage.

He confirmed that Locality had paid 90% (£6300) of the grant. A report would have to be submitted to Locality in October which when accepted would allow release of the remaining 10%. Expenditure from the grant had to be achieved by the end of the year, December 2014, and there was discussion as to how this could potentially be achieved. Locality had indicated that there could be further but different funding mechanisms 2015 onwards.

Phil explained how expenditure would be sanctioned/approved and that cases/receipts etc for such would have to be submitted through him and presented through to the Parish Council. Thanks were given to Janine Arm for the help she had given thus far.

5. Feedback from Consultation and Engagement Group

A summary of the communications activity that had taken place since the last meeting was given that had included the delivery of leaflets to every household (thanks to Debbie Barnish for their production), advertising around the village, articles in Connect & Village Market, the latter two at no cost to the Group.

A website is being formulated (at no profit to the organisation producing the 'template'). This will go on the domain of the PC i.e. there will be a link from the PC site to the NPG pages. It is the intention that once published the NPG will maintain it.

The Website will be utilised as one of the communication mechanisms for the future questionnaire.

Feedback from the Countryside Fair and the event in October will stimulate ideas for the content of the questionnaire which is likely to follow later in the year.

6. Countryside Fair

Stand for the event was booked and a gazebo sourced, volunteers sought.

The purchase of display boards and other materials including display material were agreed. The latter would likely include showing the Parish Boundary; aerial photo; a thought cloud, badged with the NP 'street sign' logo. The use of a question card to gauge people's knowledge/interest/ gain feedback would be utilised on the day. Possible prize incentive to participate was discussed.

What is gleaned from the Fair will be fine tuned for the purposes of the October event and thence stimulate the formulation of the community questionnaire.

7. Progress with Evidence Base

Andy Owen gave a resume of his work and thoughts on the Evidence Base.

He subsequently provided a note on the various documents that formed the evidence base for the Lichfield Local Plan.

He indicated that as our Neighbourhood Plan must be in accordance with the Local Plan, logically the Neighbourhood Plan should also reflect the evidence base where relevant, albeit some of the documents in the evidence base are getting old.

He hadn't considered the Whittington Rural Planning Project as that was part of the basis of the parish plan which we could refer to separately.

In essence the Evidence Base would provide a snapshot of the neighbourhood and from that the main factors upon which the Plan should be formulated.

8. Date of next meeting

17 September, 19.15, Pavilion- Bit End.

9. Any other business

A discussion about the need for a Development Strategy took place. It was agreed that any approaches from outside stakeholders should be directed through to the Chair.